



**Cabazon Water District**  
14-618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14-618 Broadway Street  
Cabazon, California 92230

**Meeting Date:**  
January 25, 2016 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Joseph Tobias - Absent  
Director Teresa Bui - Present  
Director Maxine Israel - Present  
Director Alan Davis - Present  
Director Robert Lynk - Absent

Calvin Louie, General Manager - Present  
Elizabeth Lemus, Board Secretary - Present  
Linda S. Halley, Financial Consultant - Absent  
Steve Anderson, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no

separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of December 14, 2015 regarding November 2015 Financials
- b. Regular Board Meeting Minutes and warrants of December 14, 2015

**Motion to approve consent calendar item(s) a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of December 14, 2015 regarding November 2015 Financials And (b.) Regular Board Meeting Minutes and warrants of December 14, 2015 made by Director Bui and 2<sup>nd</sup> by Director Israel.**

Director Tobias - Absent  
Director Bui - Aye  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk - Absent

- 2. Warrants – None
- 3. Awards of Contracts – None

**UPDATES**

Update: San Gorgonio Pass Regional Water Alliance Update  
(by General Manager Louie)

Update: Manager's Operations Report  
(by General Manager Louie)

- Calls for Service
- Update on acquisition on Hadley parcel.

**NEW BUSINESS**

- 1. Discussion/Action: Approval of CUSI "Customer Web Portal" and "Turnkey Merchant Services" contract – (General Manager Louie)

**Motion to approve CUSI "Customer Web Portal" (Maintenance Interface) and "Turnkey Merchant Services" (Bank Check Elimination Services) contracts made by Director Israel and 2<sup>nd</sup> by Director Bui.**

Director Tobias - Absent  
Director Bui - Aye  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk - Absent

2. Discussion/Action: AB54 Ethics Training for the Board of Directors  
(Select several available dates and times to coordinate with BB&K for training).

Motion to table this item until the General Manager can coordinate a date and time/the February Board Meeting made by Director Israel and 2<sup>nd</sup> by Director Bui.

Director Tobias - Absent  
Director Bui - Aye  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk – Absent

3. Discussion/Action: Water Rate Study – Request for Staff Report (by Director Davis and Director Israel)

No motion was made, but it was agreed by Director Bui, Israel, and Davis that this item would be tabled until the February Board Meeting.

#### OLD BUSINESS

1. Discussion/Action: Review Policy: Posting of Finance & Audit Committee (FAC)  
Signing Checks for Payables (by General Manager Louie)

No motion was made, but due to the suggestion from Legal Counsel, it was determined and agreeable to Directors Bui, Israel, and Davis, that the District will continue to post agendas for FAC check review and signing.

2. Discussion/Action: Determination if mileage reimbursement to former and current member(s) of the water board is within policy. (Director Bui and Director Tobias)

- September 21, 2015, Regular Board meeting – Mr. Ernie Saldana complained about mileage reimbursement being paid to Director Mariner for transporting District staff to Redlands, Calif. to deliver & pick-up District owned service trucks for maintenance. The agenda item was supported by Director Bui and Director Tobias
- October 19, 2015, Regular Board meeting – after public comments and reviewed by the Board, no action was taken.

No motion was made, but it was agreed between Directors Bui, Israel, and Davis that this item would be tabled until the February Board meeting.

## PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

## GENERAL MANAGER/BOARD COMMENTS

### 1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

February Board Meeting Agenda Item Request (supported by Director Israel and Bui): look into the possibility of the District hosting a water conservation program with one or more Cabazon facilities (i.e. possible facilities could include the Cabazon Elementary School, Pre-K school, and Community Center).

### 2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

### 3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

## MISCELLANEOUS

### 1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop February 22, 2016, 3:45 pm, (due to the Holiday on Monday, February 15)
- b. Regular Board Meeting – February 22, 2016, 6:00 pm, (due to the Holiday on Monday, February 15)
- c. Personnel Committee – None
- d. San Gorgonio Water Task Force – Technical Committee – Banning City Hall  
January 27, 2016 – 4:30 PM

- e. San Geronio Water Task Force – General Meeting – Banning City Hall – January 27, 2016 –  
6:00 PM

**ADJOURNMENT**


Motion to adjourn at 19:03 hr. made by Director Bui and 2<sup>nd</sup> by Director Israel

Director Tobias - Absent  
Director Bui - Aye  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk – Absent

Meeting adjourned at 19:03 hr. on Monday, January 25, 2016



Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District



Elizabeth Lemus, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*