



**Cabazon Water District**  
14-618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14-618 Broadway Street  
Cabazon, California 92230

**Meeting Date:**  
May 17, 2016 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Sarah Wargo - Absent  
Director Teresa Bui - Present  
Director Maxine Israel - Present  
Director Alan Davis - Present  
Director Robert Lynk - Present

Calvin Louie, General Manager - Present  
Elizabeth Lemus, Board Secretary - Present  
Linda S. Halley, Financial Consultant - Absent  
Steve Anderson, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of April 19, 2016 regarding March 2016 Financials
- b. Regular Board Meeting Minutes and warrants of April 19, 2016

Motion to approve consent calendar item(s) a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of April 19, 2016 regarding March 2016 Financials (b.) Regular Board Meeting Minutes and warrants of April 19, 2016 made by Director Bui and 2<sup>nd</sup> by Director Israel.

Director Wargo – Absent.

Director Bui - Aye

Director Israel - Aye

Director Davis - Aye

Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update  
(by Director Israel)
2. Update: Manager's Operations Report  
(by General Manager Louie)

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is listed on the agenda under Closed Session; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

Entered into Closed Session at 18:25 hr.

CLOSED SESSION

- (1) CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
*Property: (former Hadley property at 50100 Main Street)*  
*Agency Negotiator: Calvin Louie*  
*Negotiating Parties: Cabazon Water District, Lucent Real Estate, Inc., and Hadley's Trust*  
*Under Negotiation: Price and Terms of Payment*
- (2) CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
*Government Code, section 54956.9(d)(2)*

*Existing Facts and Circumstances: Water Billing Issue with Desert Hills Premium Outlets*

- (3) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code, section 54956.9(d)(2) (2 cases)

**OPEN SESSION**

Report to the public of action taken by the Board, if any.

No action to report.

Entered into Open Session at 19:05 hr.

**OLD BUSINESS**

1. Discussion/Action: Water Bill Appeal - Account# 6-6019P - Water meter #113677 –  
Service ID# 6-519423003- 49965 Fuller, Cabazon – Jack Pryor  
(by Board)

Motion to grant Mr. Pryor his appeal to forgive his account debt of approx. \$431.96 made by Director Bui and 2<sup>nd</sup> by Director Davis.

Director Wargo – Absent.  
Director Bui - Aye  
Director Israel - Nay  
Director Davis - Aye  
Director Lynk – Nay

Vote failed due to lack of a majority vote.

Motion to deny Mr. Pryor his appeal to forgive his account debt made by Director Lynk and 2<sup>nd</sup> by Director Israel.

Director Wargo – Absent.  
Director Bui - Nay  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk - Aye

Motion passed.

2. Discussion/Action: Review and Approval of proposed budget for Fiscal Year (FY)  
2016-2017. (by General Manager Louie and Linda Halley, CPA)

By consensus of the Board, this discussion was tabled until the June meeting, due to the fact that the budget would be more accurate after procuring a CPA and Auditing Firm (their expenses would then be known).

The General Manager was also asked to obtain bids for a mid-size 4x4 truck, which may need to be purchased with the hiring of two field workers.

These bids were to be brought to the June meeting, along with bids for a full-size 4x4 truck, in order to review and compare costs.

3. Discussion: Water Rates Study – Staff Report & Update

The General Manager presented the Board with a draft rate structure, for the Board to use as a basis for ideas regarding a new meter charge and water tier rate.

4. Discussion/Action: Approve Water Bill Format Change from postcard to 8 ½ x 10 invoices (Staff Report)

It was discussed by the Board that this may be a day-to-day operational item that may not need to be brought up during the regular board meeting, but to the Finance and Audit Committee, if at all. With this being said, the board made the following vote:

Motion to approve the water bill format change from postcard to 8 ½ x 10 inch paper invoices with envelopes and return mail envelopes, made by Director Bui and 2<sup>nd</sup> by Director Davis.

Director Wargo – Absent.  
Director Bui - Aye  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk - Aye

NEW BUSINESS

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. AB 1234 Board Training – Tuesday, June 21, 2016, 10:00 am
- b. Groundwater Law Training – Tuesday, June 21, 12:00 pm
- c. Finance & Audit Workshop – Tuesday – June 21, 2016, 3:45 pm
- d. Regular Board Meeting – Tuesday – June 21, 2016, 6:00 pm
- e. Personnel Committee – None
- f. San Geronio Pass Regional Water Alliance – Alliance Meeting - Wednesday – May 25, 2016 - 5:00 PM to 7:00 PM
- g. Joint Board Meeting at Beaumont Cherry Valley Water District - 560 Magnolia Avenue Beaumont, CA 92223-2258 – Proposed Allocation Agreement – Thursday – May 26, 2016 at 6:00 PM

ADJOURNMENT

Motion to adjourn at 20:25 hr. made by Director Bui and 2<sup>nd</sup> by Director Israel.

Director Wargo – Absent.  
Director Bui - Aye  
Director Israel - Aye  
Director Davis - Aye  
Director Lynk - Aye

Meeting adjourned at 20:25 hr. on Tuesday, May 17, 2016



Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District



Elizabeth Lemus, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*