



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Email: info@cabazonwater.org

Meeting Date:

Tuesday, June 16, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Maxine Israel - Absent
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on May 19, 2020
- b. Regular Board Meeting Minutes and Warrants of May 19, 2020
- c. Special Board Meeting Minutes and Warrants of June 2, 2020

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of May 19, 2020, (b.) Regular Board Meeting Minutes of May 19, 2020, and Special Board Meeting Minutes and Warrants of June 2, 2020, made by Director Wargo and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Absent
Director Lynk - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Israel / Director Morris)

Nothing to report. Meetings cancelled due to COVID-19.

2. Update: Manager's Operations Report
(by GM Louie)

- May 5, 2020: Bonita Ave. and Broadway St. hydrant hit by a driver. Received payment from drivers' insurance company.
- 5/14/20: Suspicious activity involving a white Dodge driving around Hattie/Elm with a water tank on the back of the truck. Please report any suspicious activity (i.e. water theft) to the water district and local authorities.
- Fire hydrant recently stolen on Hattie and Elm St.
- Recruitment for Field Crew Worker I – recruitment still placed on hold during the COVID-19 pandemic. A candidate was recently interviewed, but he declined the job. The GM wants to adjust employee salaries to become more competitive with other agencies.
- SoCal Edison PSPS Events – the GM wants to plan a PPS Event meeting with SoCal Edison once COVID-19 restrictions ease up.
- COVID-19: The District has opened its lobby up to the public as of June 15, 2020. Social Distancing, face masks, and cleaning/hand sanitizer is utilized for the public and employee's safety.

CLOSED SESSION @18:25 hr.

- (1) CONFERENCE WITH LEGAL COUNSEL – General Manager’s Personnel Evaluation / Annual Performance Review.

OPEN SESSION @20:55 Hr.

Report to the public of action taken by the Board, if any.

No reportable action. Nothing to report.

NEW BUSINESS

1. Discussion/Action: Review and adoption of Fiscal Year (FY) 2020-2021 Budget

Motion to approve the FY 2020-2021 Budget as presented made by Director Sanderson, 2nd by _____.

Amended motion to approve the FY 2020-2021 Budget as presented, with the exception of a change made to line item 107 Main St. Property (to reduce the budget amount from approx. \$70,300 to \$20k) made by Director Wargo and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Absent
Director Lynk - Aye

2. Discussion/Action: IRWM Implementation Grant Funding Split Agreement with the City of Banning, CA.

Prop 1 Round 1 IRWM Grant funding awarded \$3,537,882 to the San Gorgonio IRWM Group (which consisted of the City of Banning and Cabazon, since we were the only two agencies to submit project applications). Out of this \$3.5 million, it was discussed with the City of Banning Management that Cabazon would accept a split of this funding 35% Cabazon to 65% Banning. Cabazon submitted one project (an Isolation Valve Improvement Project) while Banning submitted four. Cabazon will expect to receive just over a million dollars in grant funding for its isolation valve project.

This was brought to the Board for their approval on the 35% / 65% Cabazon/Banning funding split.

Motion to approve a 35% / 65% IRWM Prop 1 Round 1 funding split between Cabazon Water District and the City of Banning made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Absent
Director Lynk - Aye

- 3. Discussion/Action: **Cost Sharing Agreement between CWD, City of Banning, Banning Heights Mutual Water Co., San Gorgonio Pass Water Agency (SGPWA), Mission Springs Water District, and Desert Water Agency in regards to the SGPWA Groundwater Sustainability Plan (GSP).**

*Note: This was more of an informational item for the Board, since the contract was only in its draft form. As it was presented, the Board did not have any questions or comments at the time. This contract's purpose is essentially to specify how participating agencies would contribute towards any expenses that exceed the budget/grant funding.

No action was taken, but it was the understanding that this would be brought back up to the board for formal approval once the final draft was prepared.

- 4. Discussion/Action: **Triennial Lead and Copper Testing Volunteer Request**

*Note: this was a non-action item; requests for volunteers to take water samples from their residences for triennial lead and copper testing were made.

- 5. Discussion/Action: **BB&K Sexual Harassment Prevention Training and AB1234 Joint Training with High Valleys Water District – Determination whether the Board wants to host a joint training (as a cost-share measure) with High Valleys Water District, and proposed date(s) for the BB&K training.**

*Note: High Valley's Water Board was interested in attending joint training with CWD right before the COVID-19 pandemic. This agenda item was to see if the CWD Board had interest in facilitating a joint training once COVID-19 restrictions lighten up. The Cabazon Water District Board showed unanimous interest.

- 6. Discussion/Action: **Autopay enrollment for AT&T District On-call Cell Phones (to receive a credit towards the monthly invoice).**

*Note: While this would be a day-to-day operation, this was brought up to the Board due to the fact that it would eliminate checks being printed for AT&T and having the two signatures obtained before payment is remitted. Autopay for this item would mean a savings (there would be a discount applied each month for enrolling in autopay). Management wanted to keep the Board apprised and to also obtain Board consensus before enrolling. The Districts accountants would keep track of the monthly electronic payments.

No objections were voiced by either the Board or the public to enrolling into autopay, especially if there was a discount for doing so.

OLD BUSINESS

- 1. Discussion/Action: CUSI Interactive Voice Recognition (IVR) Interface Contract (to electronically contact customers regarding pending service terminations due to non-payment). (by AGM Lemus)

Motion to approve the CUSI Interactive Voice Recognition (IVR) Interface Contract (to electronically contact customers regarding pending service terminations due to non-payment) made by Director Wargo and 2nd by Director Sanderson.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk - Aye

- 2. Discussion/Action: District Office A/C System Repair – Quote #012320139A from Ontario Refrigeration: Install new Johnson Controls FX80 Supervisory Controller (current system is Schneider Electric) (by GM Louie)

*Note: a competitive bid from Redline was sought out, but the representative never returned any phone inquiries about their proposed bid (which was promised, but never received). Before any action is taken on this item, the Board requested that at least one other bid be obtained. The Board was particularly interested in obtaining a zone-controlled system quote.

No formal motion was made, but it was the consensus of the board to table this item until another quote was obtained. No objections were voiced by either board or public.

- 3. Discussion/Action: United Rentals Quote for a portable generator (as a power backup source for wells during planned or unplanned power outages). Quote # 181089988.

*Note: As discussed during the last board meeting, purchasing a portable generator seems to be out of the District's current financial means. The option of leasing one, upgrading the District's well #2 generator to become portable, or other options that the Board wants the GM to look into and bring back to the Board to consider.

No formal motion was made, but it was the consensus of the board to table this item until the next Board meeting when other options were presented. No objections were voiced by either board or public.

- 4. Discussion/Action: Approve Sulzer (formerly Brithinee Electric) Quote 32281 to install a upside starter controller to 300 HP electric motor pump, 460V rate and a600A manual transfer at Production Well #1.

Motion to approve the Sulzer Quote 32281 to install a upside starter controller to a 300 HP electric motor pump, 460V rate and a600A manual transfer at Production Well #1 made by Director Sanderson and 2nd by Director Wargo.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Sanderson: County of Riverside Board of Supervisors was holding a hearing regarding reducing the Sheriff's budget. FYI.

- Director Wargo: Would like future Board Meetings to preferably not hold the GM's initial annual performance evaluation on the same day that the new fiscal year budget is first presented.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. Finance & Audit Workshop – Tuesday – July 21, 2020, 5:00 pm
 - b. Regular Board Meeting – Tuesday – July 21, 2020, 6:00 pm
 - c. Personnel Committee – None
 - d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday –


ADJOURNMENT

Motion to adjourn at 22:05 hr. made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
 Director Morris - Aye
 Director Wargo - Aye
 Director Israel - Absent
 Director Lynk - Aye

Meeting adjourned at 22:05 hr. on Tuesday, June 16, 2020


 Robert Lynk, Board Chair
 Board of Directors
 Cabazon Water District


 Elizabeth Lemus, Secretary
 Board of Directors
 Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.