

8/ 11/20



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Email: info@cabazonwater.org

Meeting Date:

Tuesday, November 17, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present

Director Diana Morris - Present

Director Sarah Wargo - Present

Director Maxine Israel - Absent

Director Robert Lynk - Present

Calvin Louie, General Manager - Present

Elizabeth Lemus, Board Secretary - Present

Cindy Byerrum, Financial Consultant - Present

Steve Anderson, Best Best & Krieger Law Firm - Absent

Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

9/11/20

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on October 20, 2020
- b. Regular Board Meeting Minutes and Warrants of October 20, 2020

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes/Warrants of October 20, 2020, and (b.) Regular Board Meeting Minutes/ Warrants of October 20, 2020, made by Director Wargo and 2nd by Director Sanderson.

Director Sanderson - Aye
 Director Morris - Aye
 Director Wargo - Aye
 Director Israel - Absent
 Director Lynk - Aye

2. Warrants – None

3. Awards of Contracts –

- a. Well No. 1 Rehabilitation & Re-equipping Project – Legend Pump and Well Service Inc. (per the October 20, 2020 Board Meeting)
- b. Tank No. 1 Rehabilitation & Re-equipping Project – Simpson Sandblasting and Special Coatings Inc. (per the October 20, 2020 Board Meeting)

1. Update: San Gorgonio Pass Regional Water Alliance Update (by Director Israel / Director Morris)

2. Update: Manager’s Operations Report (by GM Louie)

- Edison PSPS Event predicted for 10/26-10/27/2020
- Engie Alternative Power meeting with management to be rescheduled.
- Preconstruction meeting held with Krieger and Stewart (engineers), Legend Pump and Well, and Simpson Sandblasting and Special Coatings in regards to upcoming Well 1/Tank 1 rehabilitation projects.
- COVID-19: No changes to the District’s current operations (still closed to the public, etc.). City of Banning now closing their lobby to the public.
- Tesla Alternative Power: waiting on a bid from them.
- SCADA failure at Tank #2.
- Public Education Video: some unexpected issues uploading to District website; GM to find alternative method for uploading videos.
- 52396 Esperanza Ave. – District is currently working on serving water to property. Customer signed a payment plan and is making payments towards water service.
- Dolores Ave. – working with customer and engineers regarding installing a new service and fire hydrant(s) that are needed.
- 50100 Main St. Yard – District planning on occupying by the end of March 2021.

- Chick-Fil-A development on Seminole Ave. – K&S supplied their comments regarding the plan drawings to Chick-Fil-A's developers/engineers; awaiting response.
- Accent Computer Solutions – GM authorizing the purchase of an iDrac system (remote control system) for Accent to be able to remotely turn on/off the District's server, etc., to save District staff time from having to drive out to the District every time the server is shut off (due to a power outage, misc. reason, etc.).

NEW BUSINESS

1. Discussion/Action: Customer Concern: Elizabeth Miffleton, Development Project on Hattie Ave.

- Customer explained that she is concerned with the \$30k engineering deposit; it is a lot to pay upfront, in addition to the other estimated District expenses. Looking for some kind of payment plan, pay-as-you-go plan, etc.
- The General Manager offered to arrange a meeting with Ms. Miffleton to see if there was a possibility of the Board approving a lesser deposit upfront.
- The customer agreed to this, and expressed she would like to meet as soon as possible.
- No motions made; the customer is going to meet with the General Manager to see if something can be arranged regarding her property development project.

2. Discussion/Action: CalMutuals JPRIMA Ballot Selection for Jim Byerrum (only candidate running) - (by GM)

- The General Manager explained that only one candidate was up for election, and he needed the Board's approval. The Board gave it.

Motion to approve the CalMutuals JPRIMA Ballot Selection for Jim Byerrum made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Absent
Director Lynk - Aye

3. Discussion/Action: Thetford Web Development - (by GM)

- The GM is currently unhappy with Thetford Web Development's current service, and would like to shop around for another website host.
- Director Lynk explained to the GM that it was an administrative action to shop around for a competitive bidder (the GM was free to do so without Board approval), but if a new contract was obtained, it would then go to the Board for approval.

11/16/20

- No action was required or taken at this time.

*No roll call vote made regarding this item; the General Manager just announced that he would like to look for a new vendor.

OLD BUSINESS

1. Discussion/Action: NBS Water Rate Study and Adoption of Rates (Adoption of adjusted monthly meter charges and tiered water rates).

- A 3% increase over the next five years was planned, with a 30% fixed charge (monthly meter charge), and a 70% variable charge (water usage charge).
- It was explained that the higher water users would pay more, but for residential customers that use approximately 1400 cubic feet or less, there would be a savings compared to the current structure.
- There was some discussion about middle range water users, the increase in cost for higher users, and the fact that lower water users should not subsidize the cost for higher water users.
- Mrs. Kerri Mariner and Miss Kayla Mariner were the only public to call and protest against the proposed 30/70% water rate adjustment.

Motion to approve the 30% fixed 70% variable water rate structure, as presented in the NBS report, made by Director Sanderson and 2nd by Director _____.

- Director Sanderson - _____ (yes / no / abstain)
- Director Morris - _____ (yes / no / abstain)
- Director Wargo - _____ (yes / no / abstain)
- Director Israel - _____ (yes / no / abstain)
- Director Lynk - _____ (yes / no / abstain)

No second. Motion failed.

The Board expressed that it would like to review the options again at the December 15th Regular Board Meeting and make a decision about moving forward (whether to go through the whole Prop 218 noticing requirements before voting, or to just drop this item entirely). If the Board would like to adopt a new water rate structure, notices will have to be re-distributed, and the Board will have to make a decision after a certain time period from mailing the notices.

2. Discussion/Action: CUSI UMS Billing System Software Quote to Upgrade - (by AGM)

- It was explained that while the current billing system will eventually need to be upgraded (which will be rather costly), at this point in time the meter reading machines/capabilities are the most important since one of the meter reading machines is currently broken and the technology has become obsolete.
- A meter reading app for smartphones has been proposed by CUSI, and the cost is \$150 per month for two smart phone meter reading apps (\$75 per phone app).

12/166

Motion to approve the CUSI Meter Reading Apps (to be downloaded onto two of the District's work smartphones) made by Director Wargo and 2nd by Director Sanderson.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk - Aye

3. Discussion/Action: Name the Water Dinosaur contest - (by GM and Director Wargo)

- No response from Dollar General regarding a donation. In-N-Out Burger did, however, sent several meal gift card donations to the District.
- It was decided that the District could move forward with the donations it had. The General Manager requested that the target date for this competition be moved to Easter/Spring Break time, since the weather should be nicer. No objections to this were voiced by either Board or Public.
- No motions were made. It was the consensus of the Board to proceed as discussed.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - Rate Study: to review proposals during the December Meeting (Lynk, et all).

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

13/166

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – December 15, 2020, 5:00 pm
- b. Regular Board Meeting – Tuesday – December 15, 2020, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday – Nov. 25, 2020

ADJOURNMENT


Motion to adjourn at 19:58 hr. made by Director Morris and 2nd by Director Sanderson.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk - Aye

Meeting adjourned at 19:58 hr. on Tuesday, November 17, 2020



 Robert Lynk, Board Chair
 Board of Directors
 Cabazon Water District



 Elizabeth Lemus, Secretary
 Board of Directors
 Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.