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Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Email: info@cabazonwater.org

Meeting Date:

Tuesday, July 21, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present

Director Diana Morris - Present

Director Sarah Wargo - Present

Director Maxine Israel - Absent

Director Robert Lynk - Present

Calvin Louie, General Manager - Present

Elizabeth Lemus, Board Secretary - Present

Cindy Byerrum, Financial Consultant - Absent

Steve Anderson, Best Best & Krieger Law Firm - Absent

Joseph Ortiz, Best Best & Krieger Law Firm – Present during Closed Session only.

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no

separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

- 1. Approval of:
 - a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on June 16, 2020
 - b. Regular Board Meeting Minutes and Warrants of June 16, 2020

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of June 16, 2020, (b.) Regular Board Meeting Minutes of June 16, 2020, made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
 Director Morris - Aye
 Director Wargo - Aye
 Director Israel - Absent
 Director Lynk – Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update**
 (by Director Israel / Director Morris)

Nothing to report. No meetings due to COVID.

2. Update: **Manager's Operations Report**
 (by GM Louie)

- 6/22/20 – Broadway St. – water main leak discovered and repaired.
- 6/22/20 – Theft of water reported on Mt. View Ave. – a red Ford Explorer filling up a water tank from a hose spigot and transporting water. Please keep on the lookout and report any suspicious activity.
- 6/24/20 – Vandalism and Potential Water Theft pertaining to fire hydrants on Helen and Esperanza. Someone is cutting hydrant locks and stealing water.
- Cabazon resident and former director Kerri Mariner donated a large concrete dinosaur to the water district. This dinosaur is located near the front of the District office.
- Edison – Public Safety Power Shut Off (PSPS Events) – Management working on ways to obtain alternative power (i.e. backup generators) in the event that there is an extended power shut-off.
- COVID-19 Update: District office is now closed again to the public due to the recent spike in COVID-19 cases. Many other water agencies have also closed their lobbies to the public.

CLOSED SESSION

- (1) CONFERENCE WITH LEGAL COUNSEL – General Manager’s Personnel Evaluation / Annual Performance Review.

OPEN SESSION

Report to the public of action taken by the Board, if any.

GM Evaluation approved with small change. 1st by Director Sanderson, 2nd by Director Morris.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk – Aye

NEW BUSINESS

- 1. Discussion/Action: Approval of Cost Sharing Agreement (with non-substantive changes) between CWD, City of Banning, Banning Heights Mutual Water Co., San Gorgonio Pass Water Agency (SGPWA), Mission Springs Water District, and Desert Water Agency in regards to the SGPWA Groundwater Sustainability Plan (GSP). (by AGM Lemus)

Motion to approve Approval of Cost Sharing Agreement (with non-substantive changes) between CWD, City of Banning, Banning Heights Mutual Water Co., San Gorgonio Pass Water Agency (SGPWA), Mission Springs Water District, and Desert Water Agency in regards to the SGPWA Groundwater Sustainability Plan (GSP) made by Director Morris and 2nd by Director Wargo.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk – Aye

- 2. Discussion/Action: Approval of 2020 Local Agency Biennial Notice – Conflict of Interest Code - No Changes (by AGM Lemus)

Motion to Approval of 2020 Local Agency Biennial Notice – Conflict of Interest Code No Changes made by Director Sanderson and 2nd by Director Morris.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk – Aye

3. Discussion/Action: RESOLUTION 06-2020: Approving SDRMA's MOU regarding Health Insurance Plans (by AGM Lemus)

Director Wargo recused herself from participating on this agenda item to avoid any potential conflicts of interest since she works for an insurance company.

It was explained that the District wished to switch insurance carriers (which would save the District money without diminishing benefits to employees), and the Board needed to approve the Resolution and MOU before we could switch. The Union signed off on the request to switch.

Motion to approve RESOLUTION 06-2020: Approving SDRMA's MOU regarding Health Insurance Plans made by Director Morris and 2nd by Director Sanderson.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo – Absent (recused herself from voting).
- Director Israel - Absent
- Director Lynk - Aye

4. Discussion/Action: Approval of "Name the Water Dinosaur" youth drawing contest and donation plaque to Kerri Mariner for her donation of a dinosaur statue. (by GM Louie)

The General Manager explained that Kerri Mariner, a Cabazon resident, donated a large dinosaur statue to the water district which is placed near the front office lobby door. He would like the Board to hold a dinosaur coloring contest and a "name the water dinosaur" for youths 12 years and younger, in which the Board would determine the winners, and a plaque announcing Mrs. Mariner's donation and the winning dinosaur name to be listed on a plaque which will be located near the dinosaur.

Director Wargo and Director Lynk were named as volunteers regarding the dinosaur. The Board chair mentioned he didn't believe that any motion needed to be made regarding this agenda item, since it was the consensus of the Board that the General Manager could proceed with this.

***Note: No action was made, but it was the general consensus of the Board that this matter could move forward. No objections were voiced by either Board or public.**

OLD BUSINESS

1. Discussion/Action: District Office A/C System Repair – Quote #012320139A from Ontario Refrigeration: Install new Johnson Controls FX80 Supervisory Controller (current system is Schneider Electric) (by GM Louie)

Attempts to procure bids from multiple A/C companies have been made, but to no avail thus far. Director Lynk recommended the District try to reach out to two more A/C companies.

***Note: No action was made, but it was the general consensus of the Board that this matter would be tabled until a competitive bid was obtained. No objections to this were made by either Board or public.**

2. Discussion/Action: Board Director Lynk asked for a Staff Report in converting the existing diesel engine generator currently a permanent mounted at production well #2 (by GM Louie)

The General Manager explained that a conversion would be too costly, but that he is looking into other options, including a loaner generator if the need for one arose.

No action was taken, but this was more of an informational item.

3. Discussion/Action: Well No. 1 Rehabilitation and Re-equipping Project Bid Review and Approval (two bids received; from Layne Christensen Co. and Legend Pump and Well Service, Inc.) (by GM Louie)

Two Bids were submitted, but one bid was considered non-responsive (it was missing a couple of items), so the Board rejected the responsive bid in an effort to obtain at least one other responsive bid to compare services (they wanted two valid bids to review and compare). Legend and Layne are both encouraged to resubmit their bids, and as long as they are considered valid, responsive bids, they will be considered.

Motion to reject all currently received bids and to reopen the bidding process (accept new bids for this project) made by Director Wargo and 2nd by Director Morris.

- Director Sanderson - Aye
- Director Morris - Aye
- Director Wargo - Aye
- Director Israel - Absent
- Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – August 18, 2020, 5:00 pm
- b. Regular Board Meeting – Tuesday – August 18, 2020, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday –
- e. Special Board Meeting – Wednesday, August 5, 2020, 2:30 pm

ADJOURNMENT


Motion to adjourn at 19:45 hr. made by Director Morris and 2nd by Director Sanderson.

Director Sanderson - Aye
 Director Morris - Aye
 Director Wargo - Aye
 Director Israel - Absent
 Director Lynk - Aye

Meeting adjourned at 19:45 hr. on Tuesday, July 21, 2020



 Robert Lynk, Board Chair
 Board of Directors
 Cabazon Water District



 Elizabeth Lemus, Secretary
 Board of Directors
 Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.